

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

17 JUL 12 PM 3:10

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
- ☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Federal Communications Bar Association

Private Sponsor(s) (list all):

Travel date(s): May 5-6, 2017

Name of accompanying family member (if any):

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	\$200.00 (gas mileage expense, 375 miles @ \$.535 per mile)	\$189.00	\$100.00	\$95.00 (Registration)


## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Attended the conference's policy panels and participated as a speaker on one of such policy panels.

7/11/17  
(Date)

David Quinalty  
(Printed name of traveler)

  
(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

7/12/17  
(Date)

  
(Signature of Supervising Senator/Officer)

Form RE-1

[illegible]



1020 19th Street, NW  
Suite 325  
Washington, DC 20036  
Phone: (202) 293-4000  
Fax: (202) 293-4317  
E-mail: [fcba@fcba.org](mailto:fcba@fcba.org)  
Web site: <http://www.fcba.org>

**Mr. David Quinalty**  
**Committee on Commerce, Science, and Transportation**  
**United States Senate**  
**Washington, DC 20510**

**Dear David:**

**I am pleased to invite you to participate as a speaker on a panel at the 2017 FCBA Annual Seminar. The seminar will be held May 5 – 7 at Nemacolin Woodlands Resort in Farmington, PA.**

As you know, the seminar is designed to provide an opportunity for FCBA members and experts such as you to address important communications law and policy issues in a casual atmosphere outside of the traditional Washington business meeting.

**The FCBA will, to the extent allowed by Senate Ethics Rules, provide you with complimentary seminar registration and housing as well as reimbursement of your travel expenses.**

**Please contact me if you have any questions regarding the seminar.**

**I hope you will be able to join us!**

Sincerely,

Kerry Loughrey

**Kerry Loughney**  
**FCBA Executive Director**

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**Kerry K. Loughney**

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**Starsha N. Valentine**

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Federal Communications Bar Association (FCBA)
2. Description of the trip: The FCBA is holding its Annual Seminar where speakers will discuss telecommunications legislation and regulation.
3. Dates of travel: 5/5/17 - 5/6/17
4. Place of travel: Farmington, PA
5. Name and title of Senate invitees: David Quinalty, Policy Director and John Branscome, Senior Counsel
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR**
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND**
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND**
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

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**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**

**I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:**

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**OR**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**OR**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

The FCBA organizes and conducts the Annual Seminar to provide educational and networking opportunities for its members and seminar participants.

[illegible]

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The FCBA is a professional bar association for attorneys and others involved with telecommunications legislation and regulation and provides continuing legal education opportunities to its members through activities such as Annual Seminar.

\_\_\_\_\_

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

**A View from the Hill/Congressional Update panel is regularly included in the annual seminar program.**

\_\_\_\_\_

Specifically, a Congressional Update panel was held in May 2014, May 2015, and May 2016 at the

\_\_\_\_\_

**FCBA Annual Seminars and they included both House and Senate representatives.**

\_\_\_\_\_

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The FCBA offers 20+ continuing legal education seminars each year and publishes a law journal, in addition to the Annual Seminar.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meat Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$200.00 (gas mileage expense, 375 miles @ \$.535 per miles)	\$189.00	\$100.00	\$95.00 (Registration)
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The Annual Seminar is arranged and organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

The Annual Seminar rotates between conference locations in VA, PA, and MD. The location will be within driving distance from Washington, DC.

19. Name and location of hotel or other lodging facility:

Nemacolin Woodlands Resort, 1001 Lafayette Drive, Farmington, PA 15437

20. Reason(s) for selecting hotel or other lodging facility:

The Annual Seminar rotates between conference locations in VA, PA, and MD and must be within driving distance from Washington, DC. Nemacolin was the least expensive of the conference facilities in VA and PA that responded to our RFP for the 2017 Annual Seminar.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Because the Annual Seminar is held at a resort conference center, the cost of lodging is higher than the GSA per diem allowance. Because the meals are group meals for all seminar participants with fixed menus, meal costs are higher than the GSA per diem allowance.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Travel will be by the individual's personal vehicle.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment will be provided, paid for, or reimbursed to Senate invitees other than entertainment provided to all seminar attendees as an integral part of the event, as permissible under Senate Rule 35.

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: Kerry Loughney  
Name and Title: Kerry Loughney, Executive Director

Name of Organization: Federal Communications Bar Association

Address: 1020 19th Street, NW, Suite 325, Washington, DC 20036

Telephone Number: 202-293-4000

Fax Number: 202-293-4317

E-mail Address: kerry@fcba.org

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**Federal Communications Bar Association's  
ANNUAL SEMINAR PROGRAM  
Nemacolin Woodlands Resort, 1001 Lafayette Drive, Farmington, PA  
May 5 – 7, 2017**

**FRIDAY, MAY 5**

**1:00 p.m.                      Speakers to arrive at Nemacolin**

**1:00 – 5:30 p.m.            Registration**

**3:00 – 3:40 p.m.            Networking time for attendees and speakers**

**3:40 – 3:50 p.m.            Seminar Welcome  
FCBA President Robert Branson**

**3:50 – 4:40 p.m.            Building Our Networks: Lessons Learned from Existing Broadband  
Investment Programs and Thoughts on Future Funding**

**Jonathan Adelstein**, President and CEO, Wireless Infrastructure  
Association and former Commissioner of the FCC  
**Anna Gomez**, Partner, Wiley Rein LLP and former Deputy Assistant  
Secretary for Communications and Information and Deputy Administrator,  
NTIA, Department of Commerce  
**Carol Matthey**, Matthey Consulting LLC and former Deputy Bureau Chief,  
Wireline Competition Bureau, FCC

**Moderators:**

**Anisa Latif**, Director-Federal Regulatory, AT&T Services, Inc.  
**Genevieve Morelli**, President, ITTA

**4:40 – 4:50 p.m.            Break**

**4:50 – 5:40 p.m.            Insights into Commission Leadership: A Conversation with Former  
FCC Chiefs of Staff**

**Brian Fontes**, Chief Executive Officer, National Emergency Number  
Association and former Chief of Staff to FCC Chairman James Quello  
**Marsha MacBride**, Associate Administrator, Office of Public Safety  
Communications, NTIA, Department of Commerce, and former Chief of  
Staff to FCC Chairman Michael K. Powell  
**John Nakahata**, Partner, Harris, Wiltshire & Grannis LLP and former  
Chief of Staff to FCC Chairman William Kennard  
**Peter Pitsch**, Executive Director of Communications Policy and Associate  
General Counsel, Intel Corporation and former Chief of Staff to FCC  
Chairman Dennis Patrick



Moderators:

**Scott Blake Harris**, Chairman, Harris, Wiltshire & Grannis LLP

**C. Sean Spivey**, Senior Associate, Hogan Lovells US LLP

**6:30 – 8:30 p.m.**

**Networking Reception and Dinner for attendees and speakers**

**SATURDAY, MAY 6**

**7:30 – 10:00 a.m.**

**Breakfast for attendees and speakers**

**8:00 – 11:30 a.m.**

**Registration**

**8:45 – 9:30 a.m.**

**FCC Commissioner Michael O’Rielly Contemplates the Future in a New Era of Serving the Public Interest**

Moderator:

**Robert Branson**, Assistant General Counsel, Verizon

**9:30 – 9:40 a.m.**

**Break**

**9:40 – 10:35 a.m.**

**Views from Capitol Hill**

**John Branscome**, Senior Counsel, Senate Committee on Commerce, Science and Transportation

**Charles Flint**, Legislative Director and Counsel, Office of Congressman Marsha Blackburn

**Gerald Leverich**, Counsel, Subcommittee on Communications and Technology, Committee on Energy & Commerce, Democratic Staff

**David Quinalty**, Policy Director, Senate Committee on Commerce, Science and Transportation

Moderators:

**Caroline Van Wie**, Assistant Vice President, Federal Regulatory, AT&T Services, Inc.

**Alexis Zayas**, Attorney Advisor, Federal Government

**10:35 – 10:40 a.m.**

**Break**

**10:40 – 11:30 a.m.**

**FCC Deregulation Priorities in the Trump and Pai Era**

**Angela Kronenberg**, Chief Advocate and General Counsel, INCOMPAS  
**Joan Marsh**, Senior Vice President, Federal Regulatory, AT&T Services, Inc.

**Gigi Sohn**, Leadership in Government Fellow, Open Society Foundations

**Kathryn Zachem**, Executive Vice President, Regulatory and State Legislative Affairs, Comcast Corporation

Moderators:

**Ann Berkowitz**, Senior Vice President and Chief Administrative Officer, Somos, Inc.

**Ann Bobeck, Special Counsel, Covington & Burling LLP**

**11:30 – 12:00 Noon**

**A Conversation with Grace Koh, Special Assistant to the President for Technology, Telecom, and Cyber-Security Policy, National Economic Council, The White House**

**Moderator:**

**Julie Kearney, Vice President, Regulatory Affairs, Consumer Technology Association (CTA)**

**Afternoon**

**Lunch on your own**

**6:00 – 7:00 p.m.**

**Happy Hour for all attendees**

**6:00 – 6:30 p.m.**

**Kids Dinner and Activities Registration**

**6:30 – 10:00 p.m.**

**Kids Dinner and Activities**

**7:00 – 9:00 p.m.**

**Networking Reception and Dinner for all attendees and speakers**

**SUNDAY, MAY 7**

**8:00 – 10:30 a.m.**

**Breakfast for attendees and speakers**

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